

HL-B: Application to become a Hunter LEAP Trainer

Use this form to become accredited as a Hunter LEAP Trainer. You must be attached to a business or organisation that is accredited as a Hunter LEAP Provider before you complete this form.

Section A: Applicant details

Title* (i.e., Mr, Mrs, Ms, Dr)		Family name
First name		Preferred name
Date of birth		Gender

Contact details

Email
*By providing your email address, you are authorising DPIRD Hunting to communicate with you via email. *You must include at least one phone contact on your application (mobile number preferred) in case of emergency.
Mobile
Landline

Residential address

Street address		
Suburb	State	Postcode

Postal address

☐ Same as residential address (please tick if details are the same)		
Street address		
Suburb	State	Postcode

Citizenship/residency

Are you an Australian Citizen or Permanent Resident of Australia?	☐ Yes ☐ No
If no, please attach a statement with your visa or residency details	

Section B: Licences and membership

R-Licence number	Expiry date
Or, ☐ I have attached evidence that I have completed the mandatory section of the R-Licence accreditation	
☐ I have attached a copy of the front and back of my membership card with an Approved Hunting Organisation that is accredited as a Hunter LEAP Provider	
Or, ☐ I have attached certification of my employment with another Hunter LEAP Provider	

Section C: Working with Children Check

☐ I have attached a copy of my Working with Children Check

Your application will not be considered without a Working with Children Check.

Visit www.cccheck.nsw.gov.au/Apply to apply online. In Section 4 Purpose of check, select 'Volunteer' and 'Education' in the available fields.

If you reside outside of New South Wales, search online for a check that applies to your state.

Section D: Nomination of Hunter LEAP Provider

These details must be completed by the official representative of your Hunter LEAP Provider.

Provider accreditation number	
Name of Provider	
Official representative name	
Mobile	Landline
Email	
Declaration I am the official representative of the named Hunter LEAP Provider. I nominate the applicant for accreditation as a Hunter LEAP Trainer attached to my business or organisation.	
Signature	Date

Declaration

- I declare that the information provided on this form is true and correct.
- I consent to the Department of Primary Industries and Regional Development requesting relevant background checks. These checks may include but are not, but are limited to:
 - criminal history check
 - working with children check.

Signature	Date
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Submitting this form

- Email the form to hunter.leap@dpi.nsw.gov.au (preferred), or
- Mail the form to DPIRD Hunting, Education & Training Team, 4PSQ, Locked Bag 5022, Parramatta NSW 2124

Privacy statement

The personal information you provide on this is subject to the *Privacy & Personal Information Protection Act 1998*. It is being collected by DPIRD Hunting (part of the Department of Primary Industries and Regional Development NSW) and will be used to assess your accreditation as a Hunter LEAP Trainer and for the ongoing management of your accreditation if your application is successful.

Department of Primary Industries and Regional Development NSW will not disclose your personal information to anybody without your consent, unless authorised by law or as indicated in this statement or the Privacy Collection Notice.

The provision of this information is required for the purpose of processing your request under the *Game and Feral Animal Control Act 2002*. If you choose not to provide the requested information, the Department of Primary Industries and Regional Development NSW may not be able to process your request.

The information is stored securely on Amazon Web Services (AWS) and will be destroyed after 7 years if the account is inactive.

You have the right to request access to, and correct details of your personal information held by the Department of Primary Industries and Regional Development NSW. More information regarding privacy can be obtained from www.nsw.gov.au/departments-and-agencies/dpird/access-information/privacy-statement.