

OFFICE USE ONLY

Received via:

Initials & Date:

Complete this form if you would like to change your lease security arrangement. To find out more, go to the Aquaculture Lease Security Arrangement Information Kit

dpi.nsw.gov.au/fishing/aquaculture/forms/lease-permits

1. Permit holder details

Details required	Give details in space provided
Name of permitholder (or company name if applicable)	
Mailing address for all correspondence	Address
	Suburb
	State Postcode

2. Aquaculture permit details

Details required	Give details in space provided
Permit number	AP_____

3. Lease security arrangement

Arrangement	Description of Arrangement
☐ Arrangement 1 Cash deposit	Calculate the total lease area held under your permit (including sublet leases) and round up to the next whole hectare (e.g. 10.7 ha is rounded up to 11 ha). Note: dredge leases are exempt. Total hectares to be covered _____ ha Total cash deposit = total hectares x \$1,000 \$ _____ Payment can be made via cheque or credit card.

Arrangement	Description of Arrangement
☐ Arrangement 2 Bank guarantee or insurance	Calculate the total lease area held under your permit (including sublet leases) and round up to the next whole hectare (e.g. 10.7 ha is rounded up to 11 ha). Note: dredge leases are exempt. Total hectares to be covered _____ ha Total bank guarantee = total hectares x \$1,000 \$ _____ Attach the bank guarantee certificate to this form.
☐ Arrangement 3 Annual contributions	This arrangement is not available to Class B permit holders, or Class A permit holders with Class 2 aquaculture leases. Note: this arrangement is non-refundable. Calculate the total lease area held under your permit (including sublet leases) and round up to the next whole hectare (e.g. 10.7 ha is rounded up to 11 ha). Note: dredge leases are exempt. Total hectares to be covered _____ ha Total contribution = total hectares x \$40 \$ _____ An invoice will be forwarded to you for payment within 30 days.

4. Permitholder declaration

All permit holders must sign the declaration.

An application lodged by a company must be signed by two directors, or one director and a secretary. If the company is a sole director company, and the sole director is also the sole secretary then the sole director must state this next to his/her name that he/she is the “sole director and sole secretary”.

I/We, the undersigned:

- Are authorised to make this request.
- Acknowledge that all the information provided in this form is true and correct.
- Understand that giving false or misleading information is a serious offence.

Permitholder name	Permitholder signature	Date

5. Submitting your request form

- Mail: NSW Department of Primary Industries, Locked Bag 1, Nelson Bay NSW 2315
- Email: aquaculture.administration@dpi.nsw.gov.au
- Telephone enquiries: Aquaculture Administration 0407 693 244 or (02) 4916 3900

Privacy Collection Notice

Information collected on this application is subject to the *Privacy and Personal Information Protection Act 1998*. You must provide the information for NSW Department of Primary Industries – Fisheries to assess the application and to administer aquaculture leases and permits under the *Fisheries Management Act 1994*. Information collected will be stored securely within the FishOnline system and NSW DPI's records management system, to which only authorised personnel have access.

NSW DPI – Fisheries may use the information and disclose it to authorised agencies by way of a Memorandum of Understanding, for related administration, regulation, research, and statistical reporting purposes. For example, but not limited to, purposes such as biosecurity matters, licensing with other agencies, industry extension and grant applications. The information may be pooled in a manner not identifying individuals to form industry-based statistics. Information collected may be publicly available on the NSW register of aquaculture permits in accordance with section 154 of the *Fisheries Management Act 1994*. Information collected may also be subject to other lawful requests for information such as subpoenas or GIPA (Government Information Public Access) requests. Section 19(2)(h) of the *Privacy and Personal Information Protection Act 1998* allows the disclosure of information when permitted or required by an Act (including an Act of the Commonwealth) of any other law.

Any email addresses collected may be used to electronically serve instruments if the customer has agreed to receive documentation from NSW DPI electronically. Information collected will be destroyed when no longer required. You may access or correct your information by contacting NSW DPI, Aquaculture Administration, Locked Bag 1, Nelson Bay NSW 2315, or via email aquaculture.administration@dpi.nsw.gov.au. For more information, please refer to Regional NSW Privacy Statement at regional.nsw.gov.au/privacy and Regional NSW Privacy Management Plan at regional.nsw.gov.au/privacy/privacy-management-plan.